



Louisiana Tech University  
Formal Evaluation for Clinical Experiences  
**Pre- Observation Conference Guide for Mentors/Evaluators**

*Directions: Mentor teams will collect evidence supporting the 10 key questions below and may use the additional bulleted supporting questions to facilitate the discussion.*

### Domain 1: Planning and Preparation

- 1. What is the overall goal or purpose of this sequence of lessons? What are your lesson objectives?**
  - Why did you choose these goals and objectives?
  - How will you communicate the instructional purpose of the lessons with the students?
  - How are your lesson objectives aligned to the Louisiana Student Standards?
  - What is the academic connection between the past and future classes to this series of lessons?
- 2. What research did you gather to support the design of the lessons?**
  - What research based best practices will be integral to your lessons?
  - How confident are you to teach the content, and how did you prepare yourself to be knowledgeable?
  - What prior knowledge must students have to be successful, and how have you assessed for prior knowledge?

### Domain 2: Classroom Environment

- 3. Describe strategies you will implement to create a culture for learning.**
  - How will you ensure that students maintain a high level of engagement throughout the series of lessons?
- 4. Describe your plan to manage student behavior throughout the series of lessons?**

### Domain 3: Instruction

- 5. Describe the parts of the lessons that will be observed.**
  - What instructional practices (i.e. strategies, resources, etc.) will be implemented into this series of lessons?
  - What grouping formats will be used during the lessons and why?
  - How will you use questioning to increase student discussion?
  - How will the activities encourage rigorous thinking (cite specific Bloom's levels)?
- 6. How have you planned to differentiate instruction?**
  - Will there be any concepts that students might misunderstand?
  - How did you determine what students would need additional scaffolding (differentiation) or enrichment (differentiation) in the lesson?
- 7. How will you know if your lesson objectives were achieved?**
  - Describe the assessment plan for the lessons.
  - In what ways will the students self-assess their progress?
- 8. How will feedback be provided to the students?**
  - How will you communicate lesson feedback?
  - How are you recording your assessment findings?

### Domain 4: Professional Responsibilities

- 9. In what ways did you co-plan with your mentor?**
  - What influences did your mentor have in this lesson preparation?
  - How will your mentor be involved during the observation?
- 10. Describe any situations/circumstances that the observer should be aware of prior to the observation.**